

RESPONSIBLE EMPLOYEES

WHAT DOES IT MEAN? AND WHEN DO YOU HAVE TO REPORT?

WHAT IS A RESPONSIBLE EMPLOYEE?

Responsible Employees are required to promptly share a disclosure of sexual assault, sexual or gender-based harassment, dating or domestic violence, or stalking, including all the details known, with the Title IX Coordinator.

This information will only be communicated with other individuals on a need to know basis or as required by law.

WHAT ARE SOME EXAMPLES?

Responsible Employees include the Title IX Coordinator, faculty, coaches, undergraduate deans, residential life staff, and those individuals not designated as "Confidential." Some student employees, including UGAs and tutors, are considered "Responsible." If you are not sure if you are a Responsible Employee, feel free to ask the Title IX Coordinator. "Confidential Resources" by contrast, do not share disclosures with the Title IX Coordinators and include Dick's House staff and Tucker Center ordained clergy.

WHEN DO YOU NEED TO REPORT?

If within your role as a Responsible Employee you receive a disclosure of sexual misconduct (sexual assault, sexual or gender-based harassment, sexual exploitation, dating or domestic violence, stalking, or the provision of alcohol and/or other drugs for purposes of prohibited conduct), remind the person you are a Responsible Employee, and clarify what this means. Offer support and share resources.

As obligated, you now need to report this disclosure to the Title IX Coordinator, including all known details. Reporting to the Title IX Coordinator does not initiate a resolution process. Your report ensures that outreach is sent to the impacted party informing them of supportive measures and their options.

You can report the incident directly by calling (603) 646 0922 or by emailing TitleIX@dartmouth.edu.

WHAT ARE SOME RESOURCES YOU CAN SHARE?

DARTMOUTH SAFETY AND SECURITY	(603) 646 4000
HANOVER POLICE DEPARTMENT	911 OR (603) 643 2222
PLANNED PARENTHOOD	(802) 281 6056
DICK'S HOUSE COUNSELING CENTER	(603) 646 9442
WISE 24-HOUR CRISIS HOTLINE	(866) 348 9473
COLLEGE CHAPLAIN	(603) 646 3780
DARTMOUTH HITCHCOCK MEDICAL CENTER	(603) 650 5000

